

TOWN OF TUPPER LAKE TOWN BOARD MEETING

April 30, 2020 at 5:00 PM

Due to the COVID-19 State of Emergency
This meeting will be conducted remotely by video conference.
To view the meeting:

Time April 30, 2020 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89647625798?pwd=NThWYml4Y092VkIQRFNxRUJDMnINQT09>

Meeting ID: 896 4762 5798

Password: 033926

One tap mobile

+19292056099,,89647625798#,,1#,033926# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

Roll Call: Supervisor Patricia S. Littlefield
Councilman John Quinn
Councilman Michael Dechene
Councilwoman Mary Fontana
Councilwoman Tracy Luton

Recording Secretary: Laurie J Fuller – Town Clerk

Press: Tupper Lake Free Press – Dan McClelland
Adirondack Daily Enterprise – Aaron Cerbone

Supervisor Littlefield open Zoom Board Meeting at 5:05 p.m. opening with the Pledge of Allegiance.

1. Approve Emergency Orders:

Councilman Dechene made a motion to approve Emergency Orders 1 through 6 set by Town Supervisor and Village Mayor regarding Corona Virus Pandemic.

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

2. Approve Minutes:

Town Clerk provided a drafted copy of minutes dated March 17, 2020 for approval.

Motion to approve minutes dated March 17, 2020 as written was made by Councilman Dechene

Seconded by Councilwoman Fontana

All Town Board Members voted 4 AYE Littlefield, Dechene, Fontana, Luton

1 Abstain , Councilman Quinn, absent from meeting

3. Town Clerks Annual Report:

Town Clerks Annual Report for 2019 Fiscal Year was TABLED until next meeting for board members to review.

4. Approve Abstract #4 of Audited Vouchers
And Budget Amendments:

Town of Tupper Lake
Abstract #4
Vouchers # 2020-0171 to 2020-0237

<u>Fund</u>	<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
General	4,043.67	24,374.85	28,418.52
Highway	39.10	10,744.45	10,783.55
Highway Outside	39.10	-	39.10
Sewer #1	-	1,988.69	1,988.69
Sewer #5	270.16	181.07	451.23
Sewer #17	-	8.98	8.98
Sewer #17-1	-	134.59	134.59
Sewer #17-2	-	149.32	149.32
Sewer #23	-	406.78	406.78
Water #21	-	2,010.01	2,010.01
Water #3	135.08	288.08	423.16
Moody Lighting	-	522.12	522.12
Total for Abstract	\$4,527.11	\$40,808.94	\$45,336.05

Budget Amendment

Contingency / Workers Comp.	\$2,689.00
Recreation CE / Groomer	\$768.08
Snow Removal CE / Workers Comp.	\$1,344.50
General Repair CE / Workers Comp.	\$1,344.50

Total \$6,146.08

Motion to approve Abstract #4 of Audited Vouchers in the amount of \$45,336.05 and Budget Amendments in the amount of \$6,146.08 as presented was made by Councilman Dechene

Seconded by Councilwoman Luton

All Town Board Members voted AYE Littlefield, Quinn, Dechene, Fontana, Luton

5. Recreation Departments Monthly Report:

Board Report Youth Activities
4/28/2020
Angie Snye

Youth Ski Club: Our last day of ski club was March 12. We didn't have much snow at that time, but our skiers enjoyed some paintball and a pizza party to end the season. Thank you again to all our volunteers, to TLCSD, ORDA, groomers and the ToTL for their continued support in making this program a success. There are many working parts and each one of you is essential! We are so happy we were able to see ski club through the end of the season.

Tupper Tumbling: Tumbling started out really well! Unfortunately, we had to end this session short, after three classes, due to the COVID-19 shutdown. Feedback from participants and parents was very positive and we can't wait to start the program up again!

Summer Employment: While the status of all summer programs are pending, we are still accepting applications for summer employment for lifeguards at Little Wolf Beach and camp counselors at Tupper Lake Day Camp with the hopes that things are back to normal soon. We had set a deadline of April 30 but will extend that a few days to May 4. Applications are on our website. Anyone with questions about employment is encouraged to email youthdir@townoftupperlake.com. Completed applications can be left in the drop box outside the Town Hall main entrance.

Little Wolf Campground: We are continuing to take payments for existing reservations. If we are unable to operate as normal for the 2020 season, we will issue full refunds for reservations

that have been paid for. We are not currently taking *new* reservations at this time. We have asked anyone interested in making a new reservation to check in sometime after May 15. We hope to know more then.

Other: We announced in mid-March that we were postponing youth baseball registrations. It is undecided whether or not we will be able to hold youth baseball/softball this season. We have been in touch with a few area coaches from our softball league and everyone is in the same holding pattern. We were planning to be at the public library for another story and craft time over spring break but we were unable to do that as well.

Motion to approve Recreational Director's Monthly Report as presented was made by Councilman Quinn

Seconded by Councilwoman Fontana

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

6. Committee Reports:

Councilwoman Fontana had nothing to report

Councilman Dechene reported Evan LaBarge is only employee working at Country Club right now, he is working on course, waiting to get ok to open. High winds blew shingles off roof again same spot as before, spoke with local contractor on lease expense why to fix, recommend tarring under shingles. Need to get kitchen equipment hook up.

Councilman Quinn reported he spoke with Highway Superintendent Billy Dechene, they are sweeping roads, have rented bobcat with broom, thanked him for taking cross country signs down, gave him a wish list for what needs to be done on equipment for next years ski season.

Councilwoman Luton had nothing to report

7. Resolution Governor's Executive Order 202.22

For Board of Assessment Review Real Property Law:

Resolution #12/ 2020

Governor Cuomo Executive Order 202.22

Continuing Temporary Suspension and Modification of Laws Relating to the Disaster Emergency

WHEREAS, on March 7, 2020 Governor Cuomo issued Executive Order Number 202, declaring a State of Disaster emergency for the entire State of New York; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to be continue; and

WHEREAS, Andrew M. Cuomo, Governor of the State of New York, by virtue of the authority vested Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify and statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, hereby temporarily suspend or modify, for the period from date of this Executive Order through May 20, 2020 the following:

Article 5 of the Real Property Tax Law, at local option to allow notice of the filing of the tentative roll to be published solely online so long as the date for hearing complaints is prominently displayed, to suspend in-person inspection of the tentative roll, and to allow local Board of Assessment Review to hear complaints remotely by conference call of similar service, provided the complainants can present their complaints through such service and the public has the ability to view or listen to such proceeding.

THEREFORE BE IT RESOLVED, as per recommendation of appointed Assessor and Board of Assessment Review, at a regular Town Board Meeting held April 30, 2020, Board members passed resolution

allowing the Town of Tupper Lake to take advantage of the options available in the Governor's Executive Order 202.22.

Date: April 30, 2020

Motion: Councilman Quinn

Seconded: Councilman Dechene

Action: Carried 5/0 vote Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

8. Approval of Life Flight Agreement:

TOWN OF TUPPER LAKE TOWN BOARD

RESOLUTION NO. 13

DATED: April 30, 2020

WHEREAS: North Country LIFE FLIGHT, Inc. is a not-for-profit, tax-exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and

WHEREAS: The New York State Police and private fixed-wing aviation resources do not provide a medically trained team or medical equipment for patient transports; and

WHEREAS: The people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service which is free of charge to critically ill and seriously injured patients, and, therefore municipal governments are asked to pledge monies for this worthwhile program;

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Tupper Lake hereby authorizes the Supervisor to enter into a contract with North Country LIFE FLIGHT, Inc. for the purpose of operating the medical component of the medevac program, which will serve its residents and visitors, and paying the amount of \$2500.00 which represents the Town's share for 2020; and be it

FURTHER RESOLVED: That the sum of \$2500.00 is hereby appropriated to

Account No. for payment to North Country LIFE FLIGHT, Inc.

Offered by: Councilman Dechene

Seconded by: Councilman Quinn

Action: Carried 5/0 vote Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller

Laurie J Fuller – Town Clerk

9. Discussion on New Signs at Town Hall Building:

Supervisor Littlefield provided Town Board Members different option for signage on Town Office Building. Sign would have Town of Tupper Lake Town Hall with logo one facing parking lot under windows and one facing Road under windows. Councilman Dechene would like to see both, Councilman Quinn, Councilwoman Fontana and Councilwoman Luton would like one sign facing Demars Blvd.

Stacked Graphics has given a quote of 640.00 dollars for a 4’ x 8’. Check with Paul O’Leary Code Officer for requirements. Will do another sample and present at next meeting.

LED Sign at Town Hall have to get variance from Village Code Officer Pete Edwards, Supervisor has paperwork to do that. Received a quote from Stewart Signs, who also did the local Fire Department, and several neighboring Towns, a quote of \$16,886.00. Councilman Quinn is getting quote from another company.

10. Letter of intent with DANC on behalf of Town for
Broadband Grant:

Kyle Wilbur

The Town of Tupper Lake together with the Development Authority of the North Country are pleased to share this letter of interest for participation in Norther Border Regional Commission 2020 Economic and Infrastructure Development Investment Grant. The purpose of our grant is to enhance the delivery of broadband services in the Town and Village of Tupper Lake.

APPLICANT INFORMATION

Town of Tupper Lake – The Town of Tupper Lake will assume the role of service provider and will provide internet access as well as perform network monitoring, trouble resolution for wireless customers, residential network installs, billing and collection.
Development Authority of the North Country – The Telecom Division of the Development Authority of the North Country will provide the fiber and wireless infrastructure and support. We will extend from our existing backbone in Tupper Lake to the businesses and wireless access points in Tupper Lake.

PROJECT CONCEPT

The broadband enhancement projects has three primary goals; i) to enhance the speed and service for the businesses in the Village of Tupper Lake, ii) to deliver broadband services to the unserved portions of the Town of Tupper Lake, and iii) to provide 2 additional wi-fi hotspots and upgrade one existing hotspot for the visitors to Tupper Lake. These goals were developed in response to a recent survey by the Tupper Lake Broadband Committee that showed a need for enhanced speed and service for businesses. It also found that there are still unserved areas in a portion of the town. To address these needs, we intend to construct fiber to 60+ businesses in the Village of Tupper Lake as well as to deliver wireless broadband to the unserved portions of the Town of Tupper Lake to assure 100% broadband coverage.

PROJECT CATEGORY: Infrastructure

PROJECT FINANCING

Total Project Cost = \$255,000
a. NBRC Requested Amount = \$200,000
b. Matching Funds: \$20,000 from the Town/Village in the form of cash and in-kind contributions and \$35,000 from the Development Authority of the North Country in the Form of Cash.

We feel strongly that the enthusiasm and support from the town on the service side combined with DANC’s support of the infrastructure will make this project a success and provide excellent service for the businesses and unserved residents of Tupper Lake.

Town of Tupper Lake	Development Authority of the North Country
<hr/>	<hr/>
Patricia Littlefield, Town Supervisor	Executive Director

Councilman Quinn made a motion that the Town Board authorize the DANC to apply for grant and list the Town of Tupper Lake as Co-applicant for this enhance broadband service, and authorize Supervisor to sign Letter of Intent.

Supervisor questioned if there would be a fee for service
Board members think it is a great opportunity, thanking the Broadband Committee for all its hard work

Motion seconded by Councilman Dechene
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

11. Discussion on Littlewolf Campground, Daycamp
And Summer Sports:

Daycamp has been operating out of the L.P. Quinn School, have between 50 and 90 kids signed up, school is not in session, if no summer school cannot operate out of the L.P. Quinn.

Day Camp works best at L.P. Quinn.

Do we want to take risk of having Day Camp if possible?

Summer Sports just do not know if we will be able to have, Events are being canceled.

Littlewolf Campground, Caretaker John Sparks while in Tupper Lake had many conversations with Town Supervisor what to do if opening. Supervisor Littlefield, has also spoke with Senator Little and the Department of Health. Possibly open with no public bathrooms. The Department of Health has a Notice to Campers for campgrounds Staying Safe While Camping During the Coronavirus (COVID-19) Pandemic. Do we want to open for just local seasonal campers? If we do allow seasonal campers who are we going to have overseeing?

Board Members agreed with no answers, we need to keep the community safe, wait to see what Governor says on May 15th will TABLE this discussion for next board meeting in May

Unfortunately the Town Littlewolf Campground is also suffering the loss of the Caretaker John Sparks, John suffered a heart attack on April 17th 2020 which took his life. John did a fantastic job and is going to be hard to replace.

12. Change Date for May Meeting:

Board Members agreed to change Regular Town Board Meeting from May 9th to Thursday May 21st at 6:00 p.m. if another ZOOM meeting will have at 5:00 p.m.

13. Adjourn:

Motion to adjourn at 6:23 p.m. was made by Councilman Dechene

Seconded by Councilwoman Fontana

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller – Town Clerk RMC